



Alameda County  
Fish & Game Commission

Date: January 10, 2023  
To: Persons & groups interested in the fish and wildlife resources of Alameda County  
From: Alameda County Fish & Game Commission  
Re: Requests for funding from the Alameda County Fish and Wildlife Propagation Fund

The Alameda County Fish & Game Commission is pleased to announce the availability of funds from the Alameda County Fish and Wildlife Propagation Fund. The Fish & Game Commission requests the submission of completed funding applications (attached).

Recommendations of the Fish & Game Commission will be forwarded to the Alameda County Board of Supervisors which maintains final decision-making authority for expenditures from the Fund. Completed applications are due by **Friday, February 24, 2023**. Successful applicants should receive funding awards in May or June, 2023.

The Alameda County Fish and Wildlife Propagation Fund is primarily supported by fine revenues and restitution monies which result from violations of the Fish and Game Code and Title 14 of the California Code of Regulations in Alameda County and other civil and criminal violations of environmental laws. Expenditures made from the Fund must benefit the fish and wildlife resources of the County.

The Commission has three levels of grants this year, based on merit and need. **There is the opportunity for a single \$30,000 grant for an on-the-ground habitat restoration project.** If you are interested in applying for this level of grant funding, please provide a detailed project plan on the application attached here.

We also anticipate awarding 1-2 grants of up to \$10,000 and 5-8 grants of up to \$5,000 dependent upon our funds available and the quality of the grant applications. **Please list the total award you are seeking where indicated on the application.** Alameda County may modify, or rescind in total, any/all awards granted, to any named grantee, at the County's discretion.

Projects awarded funds from the Fish and Wildlife Propagation Fund must meet the requirements of Section 13103 of the Fish and Game Code (attached) which describes the specific types of projects that are eligible. Though all projects which meet the requirements of Section 13103 will be considered, the Fish & Game Commission strongly encourages applications relating to activities to protect and conserve fish and wildlife, including improvement of fish and wildlife habitat, public education about fish and wildlife conservation, and scientific fish and wildlife research in Alameda County. Final awards are most often given to non-profit groups.

Applicants may be asked to make a 10–15 minute video conference presentation to the Commission on either March 7 or 8, 4-6pm. These will be open video meetings with multiple applicants attending.

All recipients of ACF&G grant monies will be required to communicate the final outcome of their projects or an interim progress report by December 14, 2023. We require, at minimum, a 1-page report with photographs and/or figures sent via email to [admin@alamedawildlife.org](mailto:admin@alamedawildlife.org). This information may be used on our webpage ([alamedawildlife.org](http://alamedawildlife.org)) and in future communications.

**Regards,**

**Alameda County Fish & Game Commissioners**

- Jackie Charbonneau - for Supervisor David Haubert (District 1)
- Derek Johnson - for Supervisor Richard Valle (District 2)
- Carla Schultheis - for Supervisor Wilma Chan (District 3)
- Wendy Parfrey - for Supervisor Nate Miley (District 4)
- Barry Hecht - for Supervisor Keith Carson (District 5)

**Alameda County**  
**2022 Fish and Wildlife Propagation Fund**  
**Application Cover Page**

Office Use Only:

**Project Title:** \_\_\_\_\_

**Organization /Individual applying:** \_\_\_\_\_

(organization type: please circle one — government, non-profit, for-profit, other (explain))

**Name to appear on check:** \_\_\_\_\_

**Business Mailing Address:** (this address will be verified by the County prior to disbursement of a check):

Telephone:

E-mail:

**Name and title of contact person:** \_\_\_\_\_

**Brief summary of proposal:** \_\_\_\_\_

**Requested grant: \$** \_\_\_\_\_

Would you accept partial amount? Yes No

**Proposal prepared by (name & title):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Review and follow the instructions below. Plan your submission accordingly and in addition to the Application Cover Page, please submit the following information compiled into a single file with a file name that reflects your proposal.*

## What Must Be Included in Your Proposal

1. Description of the project for which funding is requested. Please include:
  - How this project will benefit the fish and wildlife of Alameda County.
  - How this project meets the requirements of Section 13103 of the Fish & Game Code (attached) which defines the eligibility requirements for projects requesting funding from the Fish and Wildlife Propagation Fund. Indicate which letter(s) of the Section 13103 is/are satisfied.
  - Discussion of drought implications. For example, Are the project plans impacted by drought? Does the project contribute to drought resilience?
  - Brief description of qualifications for completing the proposed project.
2. Project schedule - Funds need to be expended a year from the date you receive the funding.
3. Project budget (itemized). The Fish & Game Commission generally does not recommend funding for operating costs and overhead. Examples for these may include benefit such as health insurance, and operation cost such as electricity to run an office. If an hourly rate is listed, overhead cost needs to be itemized separately. The Commission generally gives preferences to funding material expenses (e.g. purchase of equipment) and direct research costs.
4. Annual budget for the applying organization (NOT itemized).
5. Statement describing the applying organization, listing the Board of Directors and officers of the organization, and listing all affiliated organizations.
6. List of individuals responsible for performing project and individuals responsible for overseeing project.
7. Statement describing the status of permit approvals necessary to perform project (if applicable). Any permits must be in place prior to requesting funds.
8. If your organization is new to the County, you will need to request a New Vendor Form (W-9) from the email address below.

**Please submit the completed proposal packet by 7 pm on Friday, February 25, 2022, including cover sheet, via email to the following two separate email addresses:**  
[admin@alamedawildlife.org](mailto:admin@alamedawildlife.org) and [djohnson@sunol.net](mailto:djohnson@sunol.net)

**California Fish and Game Code 13103. Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:**

- (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- (b) Temporary emergency treatment and care of injured or orphaned wildlife.
- (c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- (d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.
- (e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- (f) Construction, maintenance, and operation of public hatchery facilities.
- (g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- (h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- (i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.
- (j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.
- (k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- (l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- (m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.