



Alameda County
Fish & Game Commission

**Alameda County Fish and Game Commission
Meeting Minutes**

Date: Thursday December 2 2021, 4pm

Location: Google Meet

1. Call to order
 - 4:06
2. Roll Call
 - Commissioners Derek Johnson, Wendy Parfrey, Carla Schultheis, Jackie Charbonneau, Barry Hecht
 - Sheriff Michael Norton
 - Kevin Wong, Alameda County District Attorney's Office
3. Approval of minutes from last meeting (9/16/2021)
 - Approved
4. Discuss criteria for grant selection
 - No changes to the RFP for applicant type.
 - Keep the \$30,000 for an on-the-ground project. Change wording to indicate it is an opportunity, not a requirement for us to fund a \$30,000 project.
 - Barry raised the issue about whether the awardees need insurance or not. Mike is going to look at the forms and see if there are any requirements for proof of insurance.
5. Encourage applicants to give presentations of their proposals. We should decide how to word the application guidelines and how we score applications that do not give a presentation.
 - The Commissioners are in favor of having virtual presentations for the 2022 funding cycle. They selected dates for potential presentations. These dates will be incorporated into the RFP. Not all applicants will be asked to present - just those that are in the final round for funding consideration. Need to clarify this request in the RFP to state that this will be virtual and brief (10-15 minutes). March 9th and 10th.
 - Before application review – read the code, remind ourselves of the intent of the funding.
6. Add drought resilience to the application guidelines. Ask that applicants discuss how their grant would be affected by a drought year, and how they might modify their plans if necessary
 - All Commissioners agreed with this addition.
7. Select 2022 grant timelines
 - RFP Release - January 10th, 2022
 - RFP Due Date - February 25th, 20220
8. Update the RFP Contacts list

- All Commissioners add any additional contacts if they have them.

9. Prepare for project reports, due Dec. 15

10. Update by Deputy DA Kevin Wong

- Waiting on a large settlement, but not finalized. Hoping to update the Commissioners with more details next time. Jackie recommended we put Kevin on the agenda early in the meeting next time.

11. Current fund balance update from Sheriff Norton

- \$217,980

12. Next Meeting

- March 3rd, 2022

13. Adjourn

- ~5:15pm